

FREMONT COMMUNITY RECREATION AUTHORITY
REGULAR MEETING MINUTES
January 16, 2020

1. The meeting was called to order at 7:00 p.m. by Bryan Kolk

Present: Board members Bryan Kolk, Brian Hettinger, Mike Oosterhouse, John Grimes, Dawn Finch, Bill Kunnen, Steve Heiss and Kris Carpenter.

Guests: Hunter Blake, Randy Langrick.

2. Motion was made by Steve Heiss, seconded by Brian Hettinger to approve the January meeting agenda; motion approved.

3. Motion was made by John Grimes, seconded by Brian Hettinger to approve the December 2019 Regular Meeting Minutes as presented; motion approved.

4. Public Comments: Randy Langrick asked about personal training at the Rec Center. He will give proposal to D. Finch about personal training for the Board to review.

5. Treasurer's December Report:

Motion to receive the December Treasurer's Report was made by Steve Heiss; seconded by Brian Hettinger, motion approved. John Grimes submitted a written Revenue/Expense report prior to the meeting. Of note, Mr. Grimes reported December's revenue was approximately \$28,818. Notable revenue items for the month are \$16,538 in tax revenue from Dayton Township which amounted to over 57% of our monthly revenue. Other notable items of income were \$1,240 for boys basketball (of which FCRA receives 40% of the new proceeds) and \$6,621 from Family Fitness for rent and utilities reimbursement.

Total expenses for the month of December were \$16,590 which resulted in a monthly profit of \$12,228. Notable expenses were \$6,288 in wages and taxes, \$1,058 in repairs and maintenance, and \$4,877 in utilities which accounted for nearly 74% of all expenses.

Motion to approve the December Treasurer's Report by Steve Heiss, seconded by Brian Hettinger; motion approved.

6. Approve December's Accounts Payable:

John Grimes submitted a written Accounts Payable report. Of note, the Line of Credit (LOC) has been paid in full. A list of recommended bills to pay was submitted: 1st choice Heating and Cooling, Aquatic Source, Arnold Sales, City of Fremont, Comcast, Consumers Energy, DTE Energy, Fremont Ace, H&S Companies, NCATS, Quality Air, Runic Forge (Lowell Godfrey), and Times Indicator for a total of \$18,009.45.

Mr. Grimes asked for permission from the Board to pay off the Konica charges of \$648.75, make a payment of \$1,000-\$2,000 for Roger Sweeting and to put aside money into the Program Account for our upcoming insurances bills as additional money is received.

Motion to pay creditors as listed (total of \$18,009.45) on Mr. Grimes' written report, give Mr. Grimes permission to pay Konica, Roger Sweeting and to set aside money for upcoming insurance bills as money comes in, and to approve the December's Accounts Payable Report was made by Kris Carpenter and seconded by Mike Oosterhouse; motion approved.

7. Old Business: Powell Networks has been given an extension of time to vacate the building. The extended deadline is now January 31, 2020.

8. Recreation Authority business for Board discussion and action:

A. Hunter Blake discussed technology updates that he has completed. Of note, our new router is now in place. We are now separated from Fremont Public Schools. Also, a new e-mail address for the FCRA Director is now established. The new address is fcradirector@fremontcra.org. Tom's old e-mail address will still be functional until February 29, 2020. People who use the old e-mail address will be redirected to the new address. Mr. Blake also discussed a new security system for some time next year.

B. Discussion of Family Fitness. Family Fitness stopped doing business at the Rec Center as of December 31, 2020. The memberships of Family Fitness @ the Rec will be transferred over to the Rec Center. The Rec Center has agreed to honor these memberships and any money from a membership that is being billed monthly will now go to the Rec Center. Director Dawn Finch is working with Club Ready, the company that Family Fitness uses, to establish a Rec Center account.

C. City of Fremont Recreation Plan. The Rec Center Board Members discussed the updated City of Fremont Recreation plan and recommends adoption by all communities involved. A motion was made by Brian Hettinger, seconded by John Grimes to have Director Dawn Finch write a letter in support of the Recreation Plan and submit this to City Manager Todd Blake. Motion passed.

9. Director's Report:

Interim Director, Dawn Finch submitted a written combination Director's and Programs report. Of note, One of our lifeguards, Isabel Johnson, injured her foot while getting the handicap stairs into the pool. A metal ramp to the stairs fell on her foot. Her parents were concerned that her foot may have been broken so Ms. Johnson has had x-rays taken. The Rec Center will cover those costs. January Kids' Night was cancelled due to weather, two of our MRS staff, Donovan Corley and Cole Hamilton are now certified lifeguards, Family Night will be held on Saturday, February 29, 2020. Also, the FAST program approached the Rec Center about having this program again this coming summer. I suggested that people from FAST attend the next board meeting so this could be discussed, and Ms. Finch is in contact with Tivity Health (they run the Silver Sneakers program) to transfer ownership of Family Fitness' Silver Sneakers membership to the Rec Center.

10. Committee Reports:

A. Personnel Committee: No report

B. Programs Committee: See Director's Report.

C. Facilities Committee: Work on the Community Room continues. A clear-coat sealant has been put down on the floor and the work on the Community Room is wrapping up.

D. Executive Committee: The Rec Center has received a letter from Roger Sweeting regarding the settlement with Northpointe Gymnastics. This letter needs to be signed by Chairperson Bryan Kolk and returned to Mr. Sweeting.

11. Closed Session: None needed.

12. Next meeting Thursday, February 20, 2020.

13. Motion by Brian Hettinger, seconded by Steve Heiss to adjourn the regular meeting at 9:05 p.m.; motion approved.

Dawn Finch, Secretary